

Shepherd of the Hills Catholic School

School Commission Minutes

Thursday March 9, 2017 – 6:00pm

“Walking the path of Christ, with Love and Service, through a Catholic Education”

Members Present: Sarah Desiderio (Chairperson), Helen Gilles, Betsey Gitter, Andy Rentmeester, Peggy Huhn (Fundraising Chair), Joe Loehr (Pastoral Council Rep), Christina Meyer (Secretary), Jeanne Bitkers (Principal)

Members Absent: None

Teachers: Karen Schreiner

Other Attendees: Father Mark

Minutes from February meeting were approved.

I. School Good News:

- a. Living Way of the Cross is off to a good start and the children are excited.
- b. Owl was named “Bella” which means “beautiful” in Spanish.
- c. Alleluias were buried and Lent is underway.

II. Pastoral Council Notes/Updates (Joe):

- a. Religious Ed program was reviewed.

III. Standing Committee Reports:

- a. Long-Range Planning: Andy proposed the current Mission Statement becomes the Vision Statement. This was discussed by the members and approved.
 - i. It was also proposed and discussed that the current Vision Statement becomes the Mission Statement. This change was also approved.
 - ii. Major initiatives for next 3-5 year plan would include expanding on these foundations.
 1. Quality Education-including technology and professional development
 2. Enrollment
 3. Teaching image of Christ
 4. Financial understanding and impact

5. Striving to form students in the image of Christ.
- b. Executive Policy: Sarah and Christina will meet before the next meeting to firm up the Standing Committee descriptions.
- c. Budget/Fundraising: School Auction-no final numbers yet but, it was reported that it was a great night. The new grocery raffle was successful.
 - i. Dollars For Scholars has received a generous donations and is currently at \$17,000.
- d. Annual Fund/Alumni Drive-8 page flyer is scheduled to mail in early May. Finalizing printing and mailing costs. Envelope will be included asking for contributions. Mailing to 1350 alumni
- e. Marketing/Recruitment
 - i. Bring a friend to school day scheduled for March 17th.
 1. Visiting child will receive a goody bag containing a SOTH pencil, hat, water bottle, registration form, hand-written note from Jeanne, free hot lunch coupon for I week if registering, and an ambassador card.
 2. Students will be welcomed over the announcements.
 3. 6 children signed up, 3 of which are already registered
 - ii. Open house date being decided and a mailer will be sent out.

IV. BUSINESS:

- a. Future Meeting Date: Tuesday, April 11th, at 6:00 pm.
- b. Garden boxes, pumpkin patches, and wildflower gardens are being considered for student, teacher, and parent involvement.
- c. Childcare and staffing-childcare is still in need of staff
 - i. Currently there are 50 children utilizing the childcare
 - ii. Father Mark has created a staffing schedule which will alleviate some staffing concerns in the near term.
 - iii. Looking for applicants for the positions.
- d. Principal's Report: Thank you to the auction committee and the fresh and new ideas.
 - i. Principal for the Day was well received at the auction
 - ii. Shadow day on March 17th.
 - iii. 2017 graduating class is 12

- iv. Enrollment for 2017-2018 school year is at 105.
- v. Challenge from Father Mark to continue work on bullying with improving programming and situational handling of incidents and expanding efforts in this area.

Tabled for April Meeting:

Standing committee descriptions.

Parent follow-up survey