

Shepherd of the Hills Catholic School

School Commission Minutes

Tuesday, April 5, 2016 – 6:00 p.m.

“Walking the path of Christ, with Love and Service, through a Catholic Education”

**Members Present:** Sarah Desiderio, Shannon Casper, Melanie Knowles, Betsey Gitter, Peggy Huhn, Peggy Wiedmeyer, Joe Loehr (Pastoral Council Rep), Jeanne Bitkers (Principal)

**Teachers:** Mrs. Bowe, Ms. Colwin, Mrs. Harvey

**Others:** Rose Baker, Nicole Baus, Mrs. Burns, Shera Gantner, Jennifer Wilke

Minutes from March meeting were approved

**School Good News:**

1. Many good comments about LWOC performances
2. Three semi-finalists in Learning about Literature Contest
3. Family Mass May 15 at 10:30am with Open House between masses, Book Fair Saturday & Sunday, Spring Concert 5/17
4. Emily Loehr has been announced Valedictorian at SMSA

**Pastoral Council notes/updates:**

Discussion has taken place about a walking group for adults early mornings in the gym, Calendar Meeting 4/7/16 at 9am, Stewardship Meeting 5/24, Commission/Parish Council nominations/discernment begins 3rd weekend in May with 2 weeks of nominations and discernment the 3rd weekend in June.

**STANDING COMMITTEE REPORTS:**

**Executive/Policy:**

- **Dress Code Committee:** Revised dress code discussed. Plan to put on Lands End only what is acceptable at SOTH. Final changes will be brought back next month.
- **Childcare Policy Book:** Information incorporated into Parent-Student and Teacher Handbooks where appropriate to consolidate information.
- **Parent Survey:** condensing and will present at next meeting.
- **By-law change/addition proposal:** changes reviewed, will review Article VI for discernment, vote at May meeting.

**Marketing/Recruitment:**

- **Facebook Access:** will confirm access, add alumni tab?, Hootsuite-creating SOTH account, inviting parishioners via personal FB pages & the bulletin
- **Summer Events:** Eden Parade
- **New Family Supports/Contacts:** Call list of 0-6 families, email blast to religious ed families

**Long-range Planning:** Stewardship Meeting 5/24/16, Time TBD

**Budget/Fundraising:**

- **Enrollment Numbers 2016-2017:** ~95 with 5 families undecided

- **Fundraising/Marketing:** Need to increase 3rd source funding, ie-tuition assistance, Move Alumni Drive to May & invite alumni to graduation, give re-cap of the year, promote tuition assistance--looking for someone to lead Alumni Appeal, Dinner Auction committee meeting June 2 and would like to increase committee number to 10

**BUSINESS:**

**School Lunch Program:** no report

**Parish Events Calendar:** Calendar meeting 4/7/16 at 9am

**New Member Elections/Vacancies:** 3 commission members terms expire

**Principal's Report:** Iowa Basics and MAP Testing to begin

**Next Meeting:** Tuesday 5/3/16 at 6pm.

Respectfully submitted,

Shannon Casper