

Shepherd of the Hills Catholic School

School Commission Minutes

Tuesday May 2, 2017 – 6:00pm

“Walking the path of Christ, with Love and Service, through a Catholic Education”

Members Present: Sarah Desiderio (Chairperson), Helen Gilles, Betsey Gitter, Andy Rentmeester, Peggy Huhn arrived late (Fundraising Chair), Joe Loehr (Pastoral Council Rep), Christina Meyer (Secretary), Jeanne Bitkers (Principal)

Members Absent: None

Teachers: Kelly Harvey, Jen DuFoor

Other Attendees: Father Mark

Minutes from March meeting were approved.

- I. School Good News:
 - a. Kindergarten planted their individual flowers. They are continuing to care and observe their flower by using a daily journal.
 - b. First grade is learning all about plants. Students are responsible for caring/growing their own plants. Students are dissecting seeds to get a closer look at seed parts.
 - c. Second grade just received First Communion and May Crowning is tomorrow.
 - d. Third grade performed a reader’s theater play called “Brer Rabbit” in reading class.
 - e. Fourth grade is studying Wisconsin history in Social Studies. They just finished making biome dioramas which are on display in the classroom.
 - f. Third-eighth graders have received positive emails, notes, and letters regarding LWOC. Our students are true ministers of our faith.
 - g. Art Show will be on display the last week of school. Be sure to check it out.
- II. Pastoral Council Notes/Updates (Joe):
 - a. Council would prefer that School Commission focus on separate recruitment efforts.
 - b. Commission discussion on publicizing recruitment in the parent newsletter and bulletin.
- III. Standing Committee Reports:

- a. Long-Range Planning: Development of foundational statements is underway.
 - i. Key Strategic Initiatives
 - 1. Growing SOTH Catholic school student enrollment using a marketing plan selling ourselves including a case statement.
 - 2. May want to defer to the finance committee.
 - a. Recruitment
 - b. Fundraising
 - c. Case Statement
 - 3. Providing quality educational programs and services
 - a. Ongoing continuous accreditation
 - b. Ongoing staff development
 - c. Technology-infrastructure and hardware
 - d. Current educational practices deemed important by SOTH leaders
 - e. Parental awareness
 - 4. Faith based education
 - a. Is Quality
 - b. Helps moral development
 - c. Grows spiritual development
 - d. Looks at total person in mind, body, and spirit
 - 5. Form students in the image of Christ
 - a. Students becoming the best they can in academics, forming an awareness of people in God's image. Believing that all life is sacred, expressed in a way we treat one another. This atmosphere is offered to each individual.
 - 6. Knowledge of who Jesus is
 - a. Modeling of teachers fostered thru church tradition
 - b. Fostering faith at home by giving parents ideas at home. Home will support formation.
- b. Executive Policy: New member recruitment-current members should ask others to join School Commission.
 - i. Standing committee descriptions were reviewed and approved.
 - ii. Coalition of fundraising with proposed amendments to the by-laws.
- c. Budget/Fundraising: Newsletter will be going out in 7-10 days. Peggy suggested speaking to the congregation for the Annual Drive.
 - i. Steak fry is set for September 9.
 - ii. Funda provided \$13,000.00 for technology.
 - iii. Auction committee is having meeting for next year's auction.

- d. Marketing/Recruitment
 - i. Postcard for early childhood went out to advise on early childhood meeting.
 - ii. Advertising is being done on the radio, direct mailers, and newspaper ads.
 - iii. Shadow Days was attended and SWAG bags were handed out. Recruitment follow up with the families from the Shadow Day would be a good idea.

IV. BUSINESS:

- a. Principal's Report: Discussion on fidget spinners
 - i. Enrollment for 2017-18 school year is at 104.
 - ii. Staff development is coming up.
 - iii. Writer's workshop will be held next week.
 - iv. Archdiocese will have a pilot teacher evaluation training for next year.
 - v. Also looking into new grading assessments.
- b. Future meeting date Thursday June 1, at 6:00pm.

Tabled for May Meeting:

Approve/adopt by-law changes

Discernment of current and/or new members

Election of 2017-18 commission members