

Shepherd of the Hills Catholic School

School Commission Minutes

Tuesday November 7, 2017 – 6:00pm

“Walking the path of Christ, with Love and Service, through a Catholic Education”

Members Present: Andy Rentmeester (Chairperson), Betsey Gitter (Marketing and Recruitment Chair), Christina Meyer (Secretary), Amy Royes (Principal), Helen Gilles (Vice Chair), Tim Hanlon (Pastoral Council Rep)

Members Absent: Sarah Desiderio (Fundraising Chair), Joe Loehr, Libby Gnadt,

Other Attendees: Cory Knuth, Maggie Osterholm, Barb Grzywinski

I. School Good News:

- a. All reports are in and SOTH received a gold star from WRISA.
- b. CPR training for all staff
- c. County sheriff will be providing active shooter training for Amy.
- d. All Hollow’s Eve was celebrated by 7th and 8th graders dressing up as Saints and sharing events in that Saint’s life. A great time was enjoyed by parents and kids.
- e. All Saint’s Day was celebrated in each classroom by each class sharing in the details of their classroom saint.
- f. Rosary will be offered the first Friday of the month during Adoration.
- g. Called to serve-each class is working on service projects and will be participating in an approaching assembly to share progress.
- h. Report cards are out and conferences are this week.
- i. Trunk or Treat was very nice.
- j. Water bubblers are receiving new filtering treatments.
- k. Creation of a STEAM room is important for future.
- l. Professional Development Smart Training would be advantageous. Currently looking for funding and time to fit it in the schedule.
- m. One to one technology is a goal for the future.
- n. Teacher effectiveness evaluations will be occurring when Amy meets with each teacher to walk through evaluations and goals.

II. Business-September meeting minutes approved.

- a. Parent-parishioner website doesn’t have current handbook linked in
- b. Family directory for the school coming soon.
- c. Mass server training will be provided in 4th grade and it will be up to the family to decide on serving.

- d. Pastoral Council is discussing long range planning. The parish directory is underway and there have been parishioner concerns on the quality of the photography.

III. Standing Committee Reports:

- a. Executive Policy-Helen will update the bylaws with change of meeting schedule to every other month.
 - i. SOTH Commission members email and phone number will be on the website.
- b. Budget and Fundraising: No Report
- c. Long Range Planning: Helen and Andy had a meeting discussing strategic initiatives.
 - i. Amy is working on an Accreditation binder focusing on benchmarks.
 - ii. Helen, Andy, and Amy to meet in January to focus on LRP.
- d. Marketing/Recruitment:
 - i. Rose Baker stepped down from chair.
 - ii. Demographic study will be used for future enrollment.

IV. Next meeting January 9, 2017 at 6:00pm