

School Commission Minutes - Jan 12, 2021 @ 6:00pm

Present: Ron Smyczek (Principal), Sarah Benike-Immel, John Laughrin, Andrea Gade, Jen Wilke, Chris Gellings, Robbi Hughes, Heather Coughlin

Absent: Tim Hanlon (Parish Council Liaison), Libby Bonen, Barb Welsh, Barb Gryzwinski,

I. School Good News:

- a. Morale seems to be strong and positive, students and staff remained enthusiastic through Fall term and getting back to school in January. We are “Relentlessly Positive”.
- b. Themes for this year are “Faith Over Fear” and “STREAM”. Focused on Science and Technology in the Fall and will focus on Religion in February.
- c. Christmas
 - a. Concert was held virtually with pre-recorded videos sent via email.
 - b. 12 Days of Staff Appreciation was a success. Participation from Home & School, parents, and Parish Council. Thank you!!
 - c. Winners of Sunny 97.7 Christmas Idol Contest. Won \$500 for music department.
- d. Artsonia is an online website to view child’s artwork and order personalized gifts. Ability to share access with friends and family. Beneficial given parents/visitors not currently allowed inside due to COVID guidelines to see artwork on walls.
 - a. School gets 20% kickback to use for art supplies.
 - b. If interested, send an email to Heather Coughlin to get signed up.

II. Principals Report

- a. COVID
 - i. 1-3 staff positive (+2) with 0-1 in quarantine at any given time
 - ii. 2 students positive with 0-5 in quarantine at any given time (max 10 days)
 - iii. SOTH “virtual school” is not our best format, but has been adequate
 - iv. Fond du Lac County
 1. Testing numbers AND cases down (July levels, before long slow climb)
 2. Immunization: teachers are Phase 1B
- b. Increase in enrollment of 5, now at 83 students.
 - i. One kindergartener joined in December, Gade’s to rejoin January 4th (4, 2, K) and one Bowe sibling to join 3K January 4th.
 - ii. We have additional interest and inquiries pending.
 - iii. Large focus on marketing campaigns.
- c. Financial Update
 - i. Budget for 2021-22 year being generated. Fees to be combined into “Tuition”.
 1. 2021-21: \$2750 + \$47 for Tech Fee and Chromebook Insurance = \$2797
 2. 2021-22: \$2850, including \$47 fees and \$53 increase (1.92% increase)
 - ii. Increase Teacher Pay
 1. 2020-21: No increase from previous, but teachers received a 3% bonus from Special Donor Funding
 2. 2021-22: 3% increase (bonus becomes permanent part of base)

- d. Power School Implementation – using for attendance, grading, assignments, and business office (lunch fees, childcare fees, etc.)
- e. Standards-Based Grading – making progress. 2nd trimester progress report week of January 11th
- f. Parent Teacher Conferences February 11th
- g. Staff News
 - i. Cori Knuth (K3 and K4) is due January 29th. Patty Burns subbing 4-5 days/week.
 - ii. Based on Enrollment, grades 3K/4K, 1-2, and 5-6 combined. Assessing what this looks like for next year.

III. Business

- a. No Parish Council Report

Committee Reports

IV. Executive

- a. Recruitment continues for School Commission Secretary. Put announcement in school newsletter. Maybe target a new family for participation?

V. Budget and Finance

- a. Seroogy Candy Sales in progress - \$103.50 more in sales since last update
- b. Virtual Auction Gala theme: “Stir Crazy”. Class projects due 2/1. Will be advertising on Facebook – please “like” and “share”. Item pickup Sunday from 9:30 – 1:00. Can send auction site to friends and family – there will be no “participation fee”.

VI. Home and School

- a. Catholic Schools Week – need families to participate in Jan 30 and 31 masses to share “Why SOTH”.
- b. Grandparent’s Day will be postponed for now. Preparing a video with music and presentations to send via email. Hoping for an outdoor mass in Spring potentially tied to May Crowning.
- c. Next Meeting Jan 20th at 6:00 in Coffee House

VII. Marketing

- a. Radio Ad running on Sunny 97.7 for 5 months. Will advertise Catholic Schools Week 1/31-2/6.
- b. Digital marketing video series campaign with videos of “Day in the Life at SOTH”. Time was donated for this.
- c. Used prepaid advertising in Campbellsport News for Catholic Schools Week ad.
- d. Working on following up with families who have not come back.
- e. Early Childhood Meeting March 4th (in-person or by appointment offered).
- f. Working on protocols for mentor-family program.
- g. Mary Bowe and Angie Galligan taking over kids’ birthday cards from the parish. Discussing if we do this for older kids as well.
- h. How do we run focused efforts on retaining new families?

VIII. Long Range Planning

- a. Working on 2021-22 budget and will coordinate with Finance.

Next Meeting: Tues, March 2, 2021 @ 6pm
SOTH Coffee House