

## **School Commission Minutes-Mar 12, 2024 @ 6:00 PM Shepherd of the Hills-Virtual**

**Present:** Sarah Benike-Immel, Leah Bode (virtual), Barb Welsh, Barb Grzywinski, Mrs. Petersen, Mrs. Schisel, Sarah Haubenschild (virtual), John Laughrin, Father Mark

**Absent:** Loretta Ortiz-Ribbing, Jennifer Pelz, Libby Bonen, Corey Pelz, Jenn Wilke

### **Opening Prayer**

### **Mission Statement**

Walking the path of the Christ with love and service through a Catholic education

**2023-24 Theme:** Be the "I" in Kind - Ephesians 4:32

"Be kind to one another, tenderhearted, forgiving one another, as God in Christ has forgiven you." Amen

### **School Reports- Fr. Mark** (Mrs. Petersen, Mrs. Schisel)

#### **a. School Good News:**

- a. Heather Coughlin will be coming to school on March 20 to help every 5K-8 student plant a pot of flowers that will be grown/tended to in the Trent Schuffner greenhouse. All students will have the opportunity to care for the flowers throughout the next 2 months before bringing the flowers home for a Mother's Day gift. The greenhouse committee (Katie Abhold, Barb Welsh, Tanya Rentmeester, Dave Gitter, Heather Koffman, Heather Coughlin, David Ruplinger, Leah Bode, Mary Bowe) has really worked hard in getting this project started. Teachers will be taking turns watering, turning on/off fan, checking heater, opening/closing the screen, etc. during the week. The greenhouse committee will be doing this for us on the weekends and during Easter break. There has been a google doc created for parents/parishioners to sign up and help if interested.  
[Signup Link Located Here:](#)
- b. Students are enjoying activities with teachers purchased as part of dinner auction.
- c. Iowa testing is going well.
- d. Teachers have been taking turns eating in the lunch room. Building good relationships and spurring great conversations.
- e. Recess behavior has been improved. Posted rules on the door and have been reviewing them.
- f. Little lambs is going well. Have 5 interested kiddos for 3K/4K. One already enrolled for next year.
- g. Mrs. Schisel will be coming to Bunny Brunch to advertise "Shepherd Showcase" of early childhood programs for 3K/4K and 5K on which is

scheduled for Saturday, April 13th. Students will participate in classroom activity and have a snack. Will be mailing 70 postcards out. Will be putting posters in public locations as well. Will follow up with personal phone call to each family who received postcard.

**b. Principals Report:**

- a. Teachers are doing well and filling in where needed.
- b. Mrs. Schlaefer has been presented with staff and helping where needed.

**Review and Approve February Meeting Minutes: Approved**

**Parent/Parishioner Comments:**

- a. Dinner auction went well.
- b. Shout out to Mrs. Petersen and other teachers focusing on recruitment initiatives and getting new and creative ideas to recruit.

**Pastoral Council: Loretta Ortiz-Ribbing (written update provided)**

- a. The SOTH Ministry Fair will be held after all Masses on April 13-14, 2024. The hope is to increase volunteer participation by parishioners in all aspects, ministries, and commission of SOTH parish. If you want to have a table for any school committees, please contact Steve Roltgen and Marcia Szczepaniak (chairperson 920-477-1010), the chairs for this event.
- b. Volunteers are also needed for SOTH's first picnic of the season on Sunday May 19th. The event will be open to the public, and provide good food, music, and weather permitting outdoor activities for kids and family. In addition, the drawing for a new 50/50 cash raffle, to help with the parish budget, replace the chicken dinner, and spread comradery among members of our parish family, will be held. Volunteers are needed. Please contact Marcia Szczepaniak (chairperson 920-477-1010), to help plan, setup, or just be involved in any way with this event. All help great and small is appreciated. For more details see the bulletin.

**Committee Reports**

**a. Executive and Policy: Sarah Benike-Immel (No Update)**

- a.

**b. Budget and Fundraising- Barb Welsh**

- a. Dinner Auction
  - i. Attendance was 160 vs 125 from last year
  - ii. Expecting dinner auction profit to be about \$70K

- iii. \$26K for Funda which will pay for the remaining cost of the playground equipment

**c. Long Range Planning- (No Update)**

**d. Marketing and Recruitment- Mrs. Petersen:**

- a. Will be promoting school at Bunny Brunch on Sunday, March 17
- b. Continued focus on Little Lambs program
- c. Shadow Days Monday March 25, Monday April 15, Friday April 19 from 8:00-11:30 am
- d. Preschool program adjustment to ½ day or full day 5 days per week for both 3K and 4K, no 3 day option going forward

**e. Home and School- Barb Grzywinski:**

- a. Next meeting scheduled for March 26 at 6:00 virtually
- b. Prepping for Muffins with Mom and Teachers Appreciation Week
- c. Fond du Lac Extension came in to talk with student council about Lemonade Day, which is May 4
- d. Field Day is May 17
- e. May Crowning is May 1

**Review Action Item Register**

**Next Meeting: April 9 (Virtual)**

**Tentative Future Meeting Dates:**

May 14, 2024 (In-Person)

**2024-2025 Meeting Dates** – will maintain monthly cadence next year