

School Commission Minutes – Sept 6, 2022 @ 6:00pm

Shepherd of the Hills- Coffee House

Present: John Laughrin, Sarah Benike-Immel, Barb Grzywinski, Ron Smyczek (Principal), Barb Welsh, Loretta Ortiz-Ribbing, Jenn Wilke, Leah Bode, Becky Pausha, Tonya Achter, Wendy Pelletier, Kelly Schisel, Jennifer Pelz, Corey Pelz

Absent:

Opening Prayer

Blessed are you, Lord God, Creator of body and mind and heart;
you have sent the Spirit of wisdom and knowledge to guide your people in all their ways.

At the beginning of this new school year, we implore your mercy:
bless the students, teachers, and staff of Shepherd of the Hills,
that together we may grow in faith, hope, and love
as we learn from you and each other how to follow your Son Jesus.

Expand the horizons of our minds,
that we may grow in wisdom, understanding, and knowledge;
deepen our commitment to seek the truth of your ways;
and enliven our faith to reach out to those in need.

Glory and praise to you, Lord God, in Christ Jesus forever and ever.

Catholic Household Blessings and Prayers

Mission Statement

Walking the path of Christ with love and service through a Catholic education.

2022-2023 Theme: Safe in the Shepherd's Arms

Psalm 23:1-6 "The Lord is my shepherd; I shall not want..." Amen.

School Reports - Ron Smyczek (Wendy Pelletier, Kelly Schisel)

- **School Good News:**
 - a. Great start to the school year!
 - b. 96 Students up from 85 last year and 78 year prior; 9 in 8th grade, 39 middle school, 6 in 3K; still targeting 10 per grade
 - c. Only lost 2 students from prior year
 - d. Inside of building has a facelift with new paint and mission statement display; thank you to Nicole Baus, Jenny Hively, Dave Gitter for helping make this happen
 - e. Will invite parish and community to walk through school after the steak fry on September 17th
 - f. Have kicked off buddy activities already this school year

- **Principals Report:**

- a. New physical education teacher, Dave Tellefsen, joined and is doing one day per week
- b. Lost middle school teacher as well as 3k/4k assistant; looking for long-term replacements but hiring market is tight
 - i. Patty Burns is filling in as 3k/4k assistant
 - ii. Father Mark and Karen Schreiner are covering middle school religion
 - iii. Mr. Smyczek covering middle school science
 - iv. Maureen O'Connor substituting on Fridays
- c. Looking for committee volunteers for School Commission, Home and School, and Dinner Auction
- d. Looking into using remaining COVID funds towards a school counselor, potentially partnering with Holy Trinity in Kewaskum

Business Reports

- **Review and Approve May Meeting Minutes: Approved**
- **Parent/Parishioner Comments: All**
 - a. Review shorts policy, extend to October 15th; Ron is supportive; will put details in the newsletter to let families know
 - b. Communication concerns on staffing and schedule changes ahead of school year; will capture updates in middle school newsletter
 - c. Do we need to do a scrub of the school supplies list? Seems students are bringing extras home.
 - d. Look into potential fundraiser for pre-made school supply boxes
 - e. Johnson busing is short drivers, experiencing some confusion on bus routes but communication ongoing and working to refine things
 - f. Looking for catechist and hall monitors for evening religious ed; contact Dawn Doll
 - g. Could we add a few spirit wear days into the school year?
- **Pastoral Council: Loretta Ortiz-Ribbing**
 - a. Looking for new members of Parish Council, will be electing new officers
 - b. Encourage people to pick up Big Money Raffle Tickets in back of church
 - c. Next Meeting on September 20th at 6PM

Committee Reports

- **Executive and Policy: Sarah Benike-Immel**
 - a. School Commission Membership:
 - i. Sarah Benike-Immel voted as Chair
 - ii. John Laughrin voted as Vice Chair
 - iii. Tonya Achter voted as Secretary
 - iv. Becky Pausha, Corey Pelz, Jennifer Pelz voted in as members

v. Current Membership List:

School Commission shall consist of between 6 and 9 voting members (officers, committee members, and general voting members). Two year terms with maximum of two consecutive terms (4 years). Officers elected annually.

Officers	Current Member	2022-2023 Years of Service
Chairperson	Sarah Benike-Immel	3
Vice Chairperson	John Laughrin	3
Secretary	Tonya Achter	1

Committee Members	Current Member	2022-2023 Years of Service
Long-Range Planning Committee	OPEN	
Recruitment/Marketing Committee	OPEN	
Budget/Fundraising Committee	Jennifer Wilke	4
Executive/Policy	OPEN (Chairperson has been serving in this capacity)	
Home & School Committee	Barb Grzywinski (currently non-voting liason as 4-year cycle is up)	

Members (to make up to 9 voting members)	Current Member	2022-2023 Years of Service
Member	Leah Bode	2
Member	Becky Pausha	1
Member	Corey Pelz	1
Member	Jennifer Pelz	1

Non-Voting Members		
Priest	Father Mark	
School Principal	Ron Smyczek	
Parish Council Liason	Loretta Ortiz-Ribbing	

- **Budget and Fundraising- Jenn Wilke:**
 - a. Seroogy's candy bar sale in October – will be looking for someone to lead this starting next year
 - b. Potential future fundraisers: Epicure Meal Solutions, School Supply Boxes, Beef Jerky
 - c. Have Jenny readvertise the Amazon Smile program
 - d. Dinner Auction will be February 18, 2023; will be hybrid in-person and online, will still have silent auction online, will have in-person live auction and sit-down dinner; theme is "Get a Clue"
- **Long Range Planning- Ron Smyczek:**
 - a. Long-range planning member needed; Ron to discuss with parish council for potential candidate
- **Marketing and Recruitment- Ron Smyczek:**
 - a. No Update
- **Home and School- Barb Grzywinski:**
 - a. Participated in Eden parade; won Civic Award
 - b. Outdoor Movie night over summer was a success
 - c. Next Meeting is Tuesday, September 13th

d. Looking for volunteers for Steak Fry on September 17th

Next Meeting: Tues, Nov 15th, 2022 @ 6:00 pm
SOTH Coffee House

Tentative Future Meeting Dates:

Tuesday, January 10, 2023

Tuesday, March 14, 2023

Tuesday, May 9, 2023

Tuesday, September 12, 2023